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15 March 1963

MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Statistical Report
for FEBRUARY 1963

1. The attached tables and charts reflect some of the activities of certain components of the Office during FEBRUARY 1963.
2. The statistics in the tables are compiled by the component concerned and refer to the current month.
3. The charts are prepared in this office from the statistics in the tables and afford a means of comparing the various accomplishments, work loads, and activities from the beginning of the current fiscal year to date.
4. Following are noteworthy items for the month:

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a. The Office of Security was saddened by the death of [REDACTED], veteran careerist.

b. The Annual Review of Office Operations, initiated on 25 January 1963, was completed.

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c. The Automatic Data Processing Program progressed to the point of implementation of a monitor program involved with the conversion of 15,000 SRD indices cards to machine language. Conferences were also held with [REDACTED], Chief, ADP Staff, and [REDACTED] Director of Project [REDACTED] for final exchange of ideas prior to implementation of the monitor test program.

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25X1A9a
25X1A2d1

25X1A9a

d. [REDACTED], ADDS(IOS), completed an inspection survey of OSA [REDACTED] and reported his findings to senior officials of the Office.

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e. The Director of Security and the Deputy Director of Security were hosts to and briefed [REDACTED] on security procedures concerned with the processing of Agency Staff employees. Also included in the briefing was an outline and demonstration of the polygraph program.

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25X1X7

f. Three Special Security Indoctrination Conferences for the United States Special Policemen assigned to the Headquarters Building were held. The conference program included addresses by the Director of Security, the Deputy Director of Security, and other senior officials of the Office. A presentation by the Technical Division of the Office describing and demonstrating common examples of photographic and audio devices with penetration capability provided an interesting highlight.

g. The Director of Security and the Deputy Director of Security and other senior officials of the Office conferred with [REDACTED] on matters of mutual concern and interest.

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h. From December 1961, extensive and varied support, including delicate technical operations, has been rendered in connection with the presence in this country of [REDACTED] Office involvement in this important case was terminated on February 23, with the departure [REDACTED].

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i. During the month, 2,608 overt- and semicovert-type cases were received for processing by the Personnel Security Division and other components of the Office. This figure constitutes an all-time high for receipts in a given month. Previous highs were 1,194 and 1,767 cases received in February 1961 and February 1962 respectively.

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25X1A6a

j. [REDACTED] traveled to [REDACTED] with a detail of the United States Secret Service and assisted in a preliminary security survey of the area in connection with the forthcoming visit of the President of the United States [REDACTED]

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25X1A6a

k. The Physical Security Training Course, designed to provide indoctrination and training to Security Officers prior to their reporting to their assigned overseas posts, was completed.

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25X1A13d

[REDACTED]

25X1A6a

m. Thirty Records Officers from various components of the Agency were provided a tour of the Security Records Division in connection with the monthly meeting of [REDACTED] Agency Records Administration Officer.

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n. A special 3-day course concerning the threat of technical penetration against business machines was held at a safehouse in the Washington area.

o. The Commanding Officer of the White House Communications Agency, Colonel George McNalley, and his Deputy were briefed on [REDACTED] clearances. Matters of mutual interest regarding the communications link between the White House and the CIA were also covered at this meeting.

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25X1A9a

p. [REDACTED], Security Officer of the [REDACTED] [REDACTED] Security Officer at [REDACTED] and [REDACTED] Security Staff at [REDACTED] were at Headquarters in connection with operational assignments and conferred with senior officials of the Office.

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25X1A6a

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25X1A9a

q. [REDACTED] Office of Security careerists assigned to the Physical Security Division, resigned effective 13 March 1963 to accept a position as Security Officer for the Institute of Defense Analysis.

[REDACTED]

25X1A9a

Executive Officer

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LIST OF TABLES AND CHARTS

TABLE CHART

A	Status of Overt and Semi-Covert Cases
A-1	Identification of Other Full Field Investigative Cases Received
A-2	Reinvestigation Program
	1 Overt & Semi-Covert Cases Received
	2 T/O Staff Applicant Cases Received, Appvd. , Pending
B	Record of MSP Panel Cases
C	Time Factors in Processing Overt & Semi-Covert Cases
	3 Processing Time of "Applicant Type" Cases
	4 "Applicant Type" Cases Pending Over 90 Days
25X1A13c D	[REDACTED]
	5 Covert Cases Received
25X1A13c	6 [REDACTED]
E	Status of Full Field Investigations
	7 Full Field Investigative Cases Received
	8 Full Field Investigations Pending
25X1A13c F	[REDACTED]
	9 [REDACTED]
G	Physical Security Activities
	10 Agency Security Violations
25X1A13d H	[REDACTED]
I	Overt Control, Support and Service Activities-- (including records checks)
25X1A13c J	[REDACTED]